

Remuneration Contract for Visiting Scholars

between

the federal state of North Rhine-Westphalia, represented by the Rector of the University of Münster, and the Chancellor acting on behalf of that person

- principal

first name, surname

research institution

street, town

and

name, home address (street, town, country)

responsible tax office
(complete address)

- contractor

Preamble

The contractor is an invited visiting scholar within the framework of the following project:

.....
.....

During his or her stay in Münster, that person is supposed to function as a researcher who remains independent from the principal and to add his personal expertise to the work of the project. To create the necessary legal framework for this cooperation, the contracting parties agree on the following issues:

§1

The stay of the contractor has been scheduled for the period from until During this period, the contractor will actively conduct research in his or her own responsibility in areas relevant for or closely related to the research project and concerning questions that have been formulated in coordination with the project leader. The contractor will also take an active part in the project's regular research business.

§2

For his or her research the contractor receives the following remuneration that takes into account that person's scientific standing: EUR This stipend covers all expenses that arise for the visiting scholar in the context of his or her stay.

The remuneration is payable at the of each month. The payment is made from section , title , sub-account / mode of payment , type of expense , faculty / object account , through bank transfer to account no. at , bank code or through cash disbursement at the university cash desk.¹

¹ Please delete as required.

§3

The declaration of the remuneration for the purpose of taxation is incumbent on the contractor. The contractor is aware that it is the principal's duty to notify the tax authorities about payments to contractors in accordance with the decree of the federal government from 07/09/1993.

Regarding his or her status as an independent visiting scholar, the contractor is fully responsible for the satisfaction of his or her legal interests regarding insurance and thus exempts the principal from any liability for his or her behaviour in this respect. Regarding the presently unclear legal situation concerning the so-called "Korrekturen in der Sozialversicherung" (Corrections in Social Insurance), the contractor and the principal both agree that the contractor is fully responsible for supplying his part if the contract is, or will be, liable to social security contributions.

§4

The contractor is subject to the principal's regulations concerning such aspects as work safety and order. He or she is obliged to treat confidentially any information regarding the processes and documents of the principal he or she gets access to within the framework of this contract.

§5

This contract becomes effective when it is signed, and its validity is limited to the projected duration of the stay. A cancellation of the contract is only possible for important reasons and with two weeks' notice to the end of each month. Changes to the contract have to be made in written form in order to become effective.

Münster,	Münster,
contractor	principal
..... ² ²

The principal confirms with the subsequent signature that the service agreed upon within the framework of the Remuneration Contract has been carried out both correctly and completely so that the payment can be settled and the money can be transferred.

Münster,
principal²

² At the same time, this signature confirms that

1. the contractor is not a university employee,
2. the signing of the contract does not directly follow a limited-term employment contract and
3. the contract does neither determine nor continue any relationship of social dependence.

If one of these conditions is not fulfilled, a justifiable application for an approved exception has to be submitted to the rectorate before the contract can become effective. Without this approval, no legally binding contract with the Westf. Wilhelms-Universität Münster exists. Payment of stipends from household resources, i.e., also from third-party funding, is not allowed. In such cases, the project co-ordination would expose itself to the risk of individual liability.